



# DNA Submission Form

## Kansas Bureau of Investigation

2001 SW Washburn Ave  
Topeka, KS 66604  
(785) 296-1137

7250 State Ave  
Kansas City, KS 66112  
(913) 942-3000

625 Washington  
Great Bend, KS 67530  
(620) 603-7112

**When evidence is submitted with a Biology/DNA exam request, this form must be *fully completed* in addition to the Evidence Custody Receipt. Otherwise, evidence testing may be delayed until the completed form has been received by the laboratory.**

### Case Information

Contributing Agency	Agency Case #	KBI Case # (if known)
Investigating Officer	Phone	E-Mail
Has any evidence been previously submitted on this case by any agency? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Is a synopsis included (page 2) or investigative report attached? <input type="checkbox"/> Yes <input type="checkbox"/> No		

### References

If known reference standards are not received with the original submission of evidence it may delay analysis or evidence may be returned until the known reference standards are obtained.

	Name (Last, First)	Sample Type	Known collected?	Reason Not Collected
1		<input type="checkbox"/> Victim <input type="checkbox"/> Suspect <input type="checkbox"/> Elimination	<input type="checkbox"/> Yes <input type="checkbox"/> No	
2		<input type="checkbox"/> Victim <input type="checkbox"/> Suspect <input type="checkbox"/> Elimination	<input type="checkbox"/> Yes <input type="checkbox"/> No	
3		<input type="checkbox"/> Victim <input type="checkbox"/> Suspect <input type="checkbox"/> Elimination	<input type="checkbox"/> Yes <input type="checkbox"/> No	
4		<input type="checkbox"/> Victim <input type="checkbox"/> Suspect <input type="checkbox"/> Elimination	<input type="checkbox"/> Yes <input type="checkbox"/> No	
5		<input type="checkbox"/> Victim <input type="checkbox"/> Suspect <input type="checkbox"/> Elimination	<input type="checkbox"/> Yes <input type="checkbox"/> No	

### Evidence

Evidence will be analyzed using a priority based system. List the priority of your evidence for analysis (1 = highest, 10 = lowest)

	Item #	Evidence Description	Source/Specific Location of Evidence (Ex. – Suspect’s House, Victim’s Car, Crime Scene)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

**Synopsis**

The KBI must evaluate and document all evidence for potential upload to CODIS. A synopsis is required to aid in this process.